

VACANCY

Job title:	Clinical Associate x5 – 12 Month Fixed Term Contract
Type:	Permanent <input type="checkbox"/> Fixed Term <input checked="" type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To assist Medical Officers with clinical research activities
Location:	Chris Hani Baragwanath Academic Hospital
Closing date:	18 June 2026
Submit detailed CV to:	Vacancies21@witshealth.co.za
Advert reference number:	Clinical Associate x5 – 12 Month Fixed Term Contract
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

1. Recruitment and retention

- Screening and consenting of participants for the CRADLE SMART study.).
- Establish a relationship of trust and respect with participants
- Conduct informed consent and answer study-related questions in the participant's preferred language

2. Clinical Research Procedures

- Perform and interpret (where applicable) blinded and unblinded point-of-care tests
- Conduct point-of-care ultrasounds using AI-enabled tools to estimate gestational age, estimate fetal weight, detection of fetal growth restriction and prediction of pre-eclampsia
- Carry out clinical procedures as per the study protocol.
- Use of study devices to measure vital signs of participants.
- Escalate issues and abnormal findings to investigators and relevant healthcare team managing the participant
- Demonstrate appropriate handling of biological samples in terms of safety, storage, sterility and cold chain.

3. Administration

- Completing of all relevant CRFs of the study.
- Accurately abstract information from the clinical notes and lab result to the database.
- Administrative duties including procurement of consumables and supervision of Research Study Participants.
- Verification of logs.
- Communicate with donor representatives around compliance issues as and when required.
- Train Admin Staff on all financial requirements i.e. Recons, compliance with donor rules.

4. Customer Service and Stakeholder Relations

- Act in a professional and friendly manner in all dealings with internal stakeholders
- Show a high level of customer centricity at all times
- Communicate with donor representatives around compliance issues as and when required
- Train admin staff on all financial requirements. i.e Recons, compliance with donor rules
- Build and maintain authentic relationships with all stakeholders ensuring that all interactions are professional.
- Effectively manage work processes in order to maintain high levels of productivity.

5. Effective self-management and performance ownership

- Take ownership and accountability for tasks and demonstrate effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities such as workshops, forums, conferences etc.

Required minimum education and training

Bachelor of Clinical Medical Practice or equivalent

Required minimum work experience

1-2 years research experience and demonstrable clinical work experience

Desirable additional education, work experience and personal abilities

Clinical trials experience

Good Clinical Practice

Excellent clinical skills

Computer literacy in MS Word and Excel

Good interpersonal skills and ability to work in a team

Attention to details, Motivated

Organised, Friendly, Professional

Should you be interested in applying for this vacancy, please send an email to vacancies21@witshealth.co.za. The subject heading of the email must include the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV