

VACANCY

Job title:	Fieldworker (3 Months Temp Contract)
Type:	Permanent ☐ Fixed Term ☐ Temporary ☒
Main purpose of the job:	To collect and capture data accurately; provide administrative tasks and overall research support
Location:	DPHRU - Chris Hani Baragwanath Academic Hospital, Soweto
Closing date:	20 November 2025
Submit detailed CV to:	Mamosa Phashe at vacancies15@witshealth.co.za or 086 566 6659
Advert reference number:	MP – 323 - Fieldworker
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Map and identify clinics for recruitment.
 Maintaining a good working relationship with local clinic staff
 Scheduling of appointments
 Perform data collection in line with the study protocol.
 To do study related duties as specified by the protocol.
 Ensure compliance with study specific standard operating procedures.
 Complete the case report forms.
 Communicate routinely with the study coordinator and principal investigator.
 Do proper filing of results and any other study related documents in the relevant assigned place.
 Capture study data into REDCap or any other system.
 Provide written reports to the study coordinator.
 Perform ad hoc tasks as and when required.
 Transport the study staff, documents, and any study related material from local clinics to the site
 Perform fieldwork activities as required.
 Assist research team with tasks as needed.

Required minimum education and training

Matric
 Academic Advance Good Clinical Practice Certificate will be advantageous.
 Moderate Computer skills and competent in MS Office.
 A valid driver's license and able to drive manual vehicle will be advantageous.

Required minimum work experience

At least 1 years' experience in a research or clinical field
 1 years' experience working as a driver.
 1 years' experience in research data collection
 The ability to work in a complex and demanding environment.

Desirable additional education, work experience and personal abilities

Must possess strong organizational skills.

PDP would be advantageous.

Ability to multi-task.

Must be detail orientated.

Must be able to work as a member of a team.

Speak local languages.

It is expected that s/he will apply consistent adherence to research and GCP practices.

Should you be interested in applying for this vacancy, please send an email to vacancies15@witshealth.co.za. The subject heading of the email must read **MP – 323 - Fieldworker** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV