

VACANCY	
Job title:	Clinical Associate
Type:	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To recruit, screen and provide clinical management to participants in clinical trials according to study protocols while ensuring the scope of practice for Clinical Associates is not deviated from.
Location:	22 Esselen street, Hillbrow Johannesburg.
Closing date:	13 September 2024
Submit detailed CV to:	Vacancy23@wrhi.ac.za
Advert reference number:	NQM025 - 2024
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Inform participants about the study.
 Screen potential participants and obtain informed consent according to SOPs.
 Administer study questionnaires / interviews.
 Conduct pre and post HIV test Counselling.
 Able to take participant through the informed consent process.
 Verify participant vital signs as indicated by respective team members and/ or conduct vital sign checks on patients as required.
 Obtain history and perform physical examination in accordance with clinical associate's level of education, training, and experience.
 Verify participant vital signs as indicated by respective team members and/ or conduct vital sign checks on patients as required.
 Obtain history and perform physical examination in accordance with clinical associate's level of education, training, and experience.
 Perform/order and interpret investigations as per clinical associate scope of practice.
 Apply correct prognosis/diagnosis, taking all information and tests into account and ensure appropriate treatment.
 Apply holistic patient management and care.
 Prescribe medication/s, under supervision, as necessary ensuring protocol adherence.
 Provide participant education and as required counselling.
 Refer participants to alternative care if necessary.
 Maintain full clinical records for all participants.
 Complete source notes and patient logs.
 Capture patient data on the Case Report Forms.
 Quality control CRFs and other study documents.
 Resolve protocol queries and missing data.
 Manage calibration and maintenance of Equipment.
 Check emergency trolley and order new stock as required.
 Compile relevant reports and feedback on all activities.
 Attend meetings as required.
 Take ownership and accountability for tasks and demonstrates effective self-management.
 Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
 Maintain a positive attitude and respond openly to feedback.
 Take ownership for driving own career development in attending training and development sessions and relevant meetings

Required minimum education and training

Bachelor degree in Clinical Medical Practice (BCMP).

Required minimum work experience

Minimum of 3years' experience, At least 1 year in a clinical trial or research environment.

Professional body registration

Health Professionals Council Of South Africa.

Desirable additional education, work experience and personal abilities

Experience in a research environment.

Experience in public health will be an advantage.

Certification in HIV Management and good clinical practice.

Ordered and systematic with strict compliance to protocols.

Be tactful, respectful and maintain confidentiality.

Good administrative skills together with working knowledge of Microsoft Office.

Able to work under pressure and adhere to deadlines.

Self-motivated, able to work independently and work as part of a multidisciplinary team.

Assertive, confident, and adaptable.

Should you be interested in applying for this vacancy, please send an email to vacancy23@wrhi.ac.za. The subject heading of the email must read **NQM025-2024** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV