

## VACANCY

<b>Job title:</b>	<b>Community Health Worker</b> (16 months fixed term contract)
<b>Type:</b>	Permanent <input type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input checked="" type="checkbox"/>
<b>Main purpose of the job:</b>	To collect and capture data accurately; deliver intervention material; provide administrative tasks and overall research support.
<b>Location:</b>	DPHRU – Chris Hani Baragwanath Academic Hospital, Soweto
<b>Closing date:</b>	20 September 2024
<b>Submit detailed CV to:</b>	<a href="mailto:vacancies13@witshealth.co.za">vacancies13@witshealth.co.za</a>
<b>Advert reference number:</b>	<b>CN 002 – Community Health Worker</b>
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

### Key performance areas

- Recruitment of pre-screened participants into the trial.
- Maintaining a good working relationship with participants and caregivers.
- Scheduling of appointments.
- Perform data collection in line with the study protocol.
- Deliver intervention material in line with study protocol.
- To do study related duties as specified by the protocol.
- Ensure compliance with study specific standard operating procedures.
- Complete the case report forms.
- Communicate routinely with the study coordinator and principal investigator.
- Do proper filing of results and any other study related documents in the relevant assigned place.
- Capture study data into REDCap or any other system.
- Provide written reports to the study coordinator.
- Perform ad hoc tasks as and when required.
- Transport the study staff, documents and any study related material to required site.
- Perform fieldwork activities as required.
- Assist research team with tasks as needed.

### Required minimum education and training

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### Required minimum work experience

1 year's research data collection experience.

### Desirable additional education, work experience and personal abilities

- Must possess strong organizational skills.
- Ability to multi-task.
- The role requires candidates to have a professional work ethic, due to the sensitive nature of some of the topics covered.
- Candidates should be non-judgemental, approachable, have good interpersonal and communication skills.
- Must be detail orientated.

Must be able to work as a member of a team.

Speak local languages.

It is expected that s/he will apply consistent adherence to research and GCP practices.

Empathetic with good communication and interpersonal skills.

Computer literate.

Be tactful, respectful and maintain confidentiality.

Ability to work independently and work as part of multi-disciplinary team.

Ability to work well under pressure and maintain effectiveness in changing conditions.

Keen interest to work with adolescents and youth.

Willingness to work irregular hours and some Saturdays.

Non- judgmental attitude.

Communicate effectively with the Research team, Participants, Stakeholders, clinic and support staff.

Should you be interested in applying for this vacancy, please send an email to [vacancies13@witshealth.co.za](mailto:vacancies13@witshealth.co.za)

The subject heading of the email must read **CN 002 – Community Health Worker** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for.
- A detailed CV