

VACANCY	
Job title:	Research Assistant (12 months contract)
Division:	Mycology
Type:	Permanent <input type="checkbox"/> Fixed Term <input checked="" type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	The Research Assistant will facilitate and aid in the recruitment and follow-up of study participants which will require them to work flexibly to ensure the successful working of studies. They will also act as a patient advocate providing support and assistance as required and assist in the co-ordination and management of a portfolio of clinical research studies.
Location:	Helen Joseph Hospital & Chris Hani Baragwanath Academic Hospital
Closing date:	25 September 2024
Submit detailed CV to:	Vacancies46@witshealth.co.za
Advert reference:	Mycology_RA
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

The Mycology Division aims to improve the outcomes of people affected by serious, life- threatening fungal diseases in South Africa and the African region through public health-focused epidemiological, clinical and basic science research and innovation. Our work also stretches to other important infectious diseases.

Key performance areas

Recruitment, screening and follow-up:

- Conduct any pre-study entry evaluation for potential participants
- Ensure that patients who need referral to other health care services are duly referred.
- Obtain participant's or next of kin's informed consent before commencement of any study related activities.
- Assist with the follow-up of participants, including conducting follow-up visits at their homes when necessary.
- Maintain confidentiality of all participants' study information.

Clinical assessment:

- Carry out planned care and assessments as required by the study protocol without direct supervision
- Assist in all clinical aspects of the study, including venepuncture, swab collection, blood or urine sample processing, and clinical observation.
- Record accurately all data obtained throughout the study and maintain all data and case report forms, both paper and electronic.

Administration:

- Contribute to the day-to-day management of research studies, ensuring compliance with international standards of Good Clinical Practice (GCP), with the Site Medical Officer, Site PI, research nurse and laboratory staff.
- Assist in the preparation of study materials.
- Participate in the training and induction of all new members of the team, and to support appropriate training and development opportunities in line with role requirements.

- Ensure that records are kept in regard to study recruitment, screening, losses to the study and enrolment.

Required minimum education and training

Honour's degree in Science, Public Health, Economics, Social Science, Development studies, Social Development Studies desirable.

Required minimum work experience

Minimum of 1 years' professional experience working in the health sector or conducting health related research. Understanding health systems, public health, and health policy will be an advantage

Desirable additional education, work experience and personal abilities

Sound understanding of the South African public health system, low resource settings and academic research (human research study design and statistical analysis).

Competent in using data collection and analysis software or aptitude/willingness to learn.

Able to work under pressure and adhere to deadlines.

Able to communicate well, both written and spoken.

Self-motivated, and able to work well independently as well as part of a multidisciplinary team.

Ability to handle multiple tasks and reporting to more than one supervisor.

Working overtime may be required from time to time.

Able to work with patients who are HIV-seropositive and with serious life-threatening conditions.

Travel may be required between sites and to participant's homes.

Valid driver's licence and own vehicle.

Should you be interested in applying for this vacancy, please send an email to Vacancies46@witshealth.co.za. The subject heading of the email must read **Mycology_RA** and the job title of position applying for. Please include the following documentation:

- **A cover letter** (maximum one page) that clearly states which vacancy you are applying for
- **A detailed CV**