

VACANCY

Job title:	Counsellor X 2 (7 Months Fixed Term Contract)
Type:	Permanent <input type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input checked="" type="checkbox"/>
Main purpose of the job:	To counsel, screen, recruit TB patients and educating them about research and to capture study data into the electronic database. To provide pre and post counselling specific to HIV infection.
Location:	PHRU – Louis Trichardt, Tshilwavhusiku CHC and Polokwane CBD. (Positions will be placed in surrounding area of Louis Trichardt and Polokwane)
Closing date:	27 August 2024
Submit detailed CV to:	Mamosa Phashe at vacancies15@witshealth.co.za or 086 566 6659
Advert reference number:	MP – 080 - Counsellor
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Recruitment of participants for studies
 Maintaining a good working relationship with local clinic staff
 To do study related duties as specified by the protocol.
 Complete the case report forms.
 Communicate routinely with the study coordinator.
 Do proper filing of results and any other study related documents in the relevant assigned place.
 Capture study data into REDCap or any other system
 Provide written reports to the study coordinator.
 Perform ad hoc tasks as and when required.
 Perform fieldwork activities as required.

Required minimum education and training

Matric
 Fluent in both Xitsonga, Tshivenda, and Sepedi
 Computer literacy
 Basic Counsellor Certificate
 Good Clinical Practice certificate
 Experienced driver with a valid driver's license and code 8 will be advantageous. Able to drive a manual vehicle.

Required minimum work experience

At least 2 - 3 years' counselling experience in a clinical research environment
 The ability to work in a complex and demanding environment.

Desirable additional education, work experience and personal abilities

Must possess strong organizational skills.
 PDP would be advantageous.
 Ability to multi-task and to work in a complex and demanding environment.
 Must be detail orientated.
 Must be able to work as a member of a team.
 It is expected that s/he will apply consistent adherence to research and GCP practices.

Knowledge of HIV
Understanding of adherence to medication.
Professionalism and building of trust.
Good communication skills and knowledge of atleast 3 local languages.
Diversity management – know and respect culture.
Friendly, helpful, empathetic and caring.
Conflict management.
Stress Management - ability to manage one's own stress.
Ability to prognoses a serious situation and escalate as required.
Ability to overcome communication challenges – language, deaf participants.
Cope with counselling in a busy environment with disturbances.
Ability communicate fluently and read Sepedi, English, Xitsonga, and Tshivenda

Should you be interested in applying for this vacancy, please send an email to vacancies15@witshealth.co.za. The subject heading of the email must read **MP – 080 - Counsellor** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for.
- A detailed CV
- Certified Copy of Driver's Licence