

## VACANCY

<b>Job title:</b>	Counsellor X 1 (6 Months Fixed Term Contract)
<b>Type:</b>	Permanent <input type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input checked="" type="checkbox"/>
<b>Main purpose of the job:</b>	To counsel, recruit participants and educating them about research and to capture study data into the electronic database. To provide a reliable and courteous transportation service to staff and participants with safety as a top priority.
<b>Location:</b>	PHRU - Tshepong Hospital, Matlosana, Klerksdorp
<b>Closing date:</b>	03 January 2025
<b>Submit detailed CV to:</b>	<b>Tsholofelo Tenza</b> at <a href="mailto:vacancies40@witshealth.co.za">vacancies40@witshealth.co.za</a> or 086 566 6659
<b>Advert reference number:</b>	TT – 101 - Counsellor

In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.

### Key performance areas

Obtain informed consent from study participants.  
Assist with the completion of patient consent forms.  
Assist with completion of CRF's.  
Recruitment of participants.  
Conduct pre – drug assessment and adherence counselling.  
To maintain accurate records of patient files.  
Ability to refer clients to services and other resources.

### Required minimum education and training

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Valid driver's license and able to drive manual vehicle  
HIV/AIDS Counselling Certificate and Computer literacy.  
Academic Advance Good Clinical Certificate – will be an advantage.

### Required minimum work experience

At least 2 year's counselling experience in a research environment.  
The ability to work in a complex and demanding environment.

### Desirable additional education, work experience and personal abilities

At least 2 years' experience working in clinical trials.  
Must possess strong organizational skills.  
Must be detail orientated.  
Must be able to work as a member of a team.  
It is expected that s/he will apply consistent adherence to research and GCP practices.

Should you be interested in applying for this vacancy, please send an email to [vacancies40@witshealth.co.za](mailto:vacancies40@witshealth.co.za). The subject heading of the email must read **TT – 101 - Counsellor** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV