Wits Health Consortium (Pty) Ltd is a wholly owned subsidiary of the University of the Witwatersrand.

The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful.

| VACANCY |
|-----------------|-------------------|
| **Job title:**  | Medical Technologist - 12 months fixed term contract |
| **Type:**       | Permanent ☐ Fixed Term ☒ Temporary ☐ |
| **Main purpose of the job:** | To analyse, interpret and produce patient results on blood, body fluids (i.e. Urine, CSF and other fluids) and specimens and to implement and maintain the quality management system for the laboratory. Carry out research as per grant funded objectives in accordance with GCLP |
| **Location:**   | VIDA - Chris Hani Baragwanath Academic Hospital |
| **Closing date:** | 29 August 2023 |
| **Submit detailed CV to:** | Vacancies21@witshealth.co.za |
| **Advert reference number:** | Medical Technologist |

In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.

### Key performance areas

1. **Analyse, interpret and produce patient results**
   a. Receive labelled and captured samples as defined in protocol/SOP.
   b. Check and verify that details on tubes and labels correspond.
   c. Check suitability of samples to be analysed – as defined per protocol/SOP.
   d. Check the tests required and log it on the worksheet.
   e. Perform instrument and manual tests.
   f. Prepare reports as and when required by relevant protocol/SOP.
   g. Analyse and interpret the results.
   h. Re-run tests as and when required.
   i. Follow up on incomplete tests and ensure completion thereof.
   j. Initial print out and file it according to SOP.

2. **Quality assurance and control**
   a. Provide training to staff on documented SOPs, policies and procedures.
   b. Devise and maintain documentation of the QMS.
   c. Perform internal quality control in conjunction with relevant staff and assess their accuracy and conformance.
   d. Report all non-conformances within the QMS to management.
   e. Oversee the maintenance and calibration of equipment.
   f. Prepare and attend to audits.

3. **Laboratory administration**
   a. Monitor and control stock levels and advise if goods have to be ordered.
   b. Monitor and control workflows and turnaround times.
   c. Perform relevant administration i.e., filing, copying, faxing etc.
   d. Report any quality control issues to laboratory management.
   e. Print outstanding lists at the end of shift to ensure that all tests have been performed and resulted – hand over.
   f. Demonstrate cost consciousness and assists in meeting budgetary targets.

4. **Customer Service**
   a. Act in a professional and friendly manner in all dealings with internal stakeholders
   b. Show a high level of customer centricity at all times.

5. **Effective self-management and performance ownership**
   a. Take ownership and accountability for tasks and demonstrate effective self-management.
   b. Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
   c. Maintain a positive attitude and respond openly to feedback.
   d. Take ownership for driving own career development by participating in ongoing training and development activities.
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Required minimum education and training.
National Diploma in Medical Technology or Biomedical (3 years).
Good Clinical Laboratory Practice (GCLP) essential.

Required minimum work experience
Minimum 3 years’ experience in a clinical pathology laboratory. Serology and microbiology skills will been beneficial.

Desirable additional education, work experience and personal abilities
Shift work due to project requirements.
Certification in good clinical laboratory practice (GCLP) and basic health and safety.
Ordered, systematic and analytical.
Exceptional organisational and administration skills with working knowledge of Microsoft Office and laboratory systems (DISA, Meditech).
Able to work under pressure and adhere to deadlines.
Assertive and confident.
Self-motivated, able to work independently and as part of a multidisciplinary team.

Should you be interested in applying for this vacancy, please send an email to vacancies21@witshealth.co.za. The subject heading of the email must include the job title of position applying for. Please include the following documentation:
• A cover letter (maximum one page) that clearly states which vacancy you are applying for
• A detailed CV