**Wits Health Consortium (Pty) Ltd** is a wholly owned subsidiary of the University of the Witwatersrand.

The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful.

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### VACANCY

<table>
<thead>
<tr>
<th>Job title:</th>
<th>Enrolled Nurse (12 months)</th>
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<tbody>
<tr>
<td>Type:</td>
<td>Permanent ☐ Fixed Term ☒ Temporary ☐</td>
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</table>

**Main purpose of the job:** To perform clinical duties within the scope of nursing and phlebotomy on the participants of the respective research studies. To perform administrative functions required at the research site related to nursing and phlebotomy.

**Location:** VIDA Nkanyezi – Rahima Moosa Mother and Child Hospital, Coronationville

**Closing date:** 24 August 2023

**Submit detailed CV to:** vacancies17@witshealth.co.za

**Advert reference number:** EN

In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.

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**Key performance areas**

- To provide relevant patient care to all research participants
- To ensure the safety of all participants
- To maintain a sterile and clean working environment for all procedure
- To perform relevant telephone calls required in the follow up of the research participants
- Collect urine and blood specimens for paediatric (including neonates) and maternal participants
- Complete the associated laboratory requisition forms.
- Specimen handling and storage
- Shipping of the appropriate specimens to the relevant labs as specified by the protocols
- Ensure results have been reviewed and signed by an investigator and filed accordingly from the previous visit
- Maintain laboratory kits including stock management, storage conditions and destruction of expired kits according to sponsor requirements
- Ensure adequate access to biohazardous waste disposal consumables including sharps bins
- Enter information into source documents and case report forms
- Ensure all necessary research documents are completed, labelled and filed correctly
- Resolve queries and complete data clarification requests
- Be involved in quality assurance and quality improvement processes required to adhere to protocol requirements

**Required minimum education and training**

- Qualified as an Enrolled Nurse
- Intermediate computer literacy (Microsoft Excel and word)

**Professional body registration**

- Registered with the South African Nursing Council

**Required minimum work experience**

- At least 6 months Paediatric Phlebotomy experience

**Desirable additional education, work experience and personal abilities**

- HIV VCT and point-of-care/rapid testing
- Good administration skills
- Ability to speak in local languages
- GCP course
- Valid drivers’ license would be advantageous

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Should you be interested in applying for this vacancy, please send an email to vacancies17@witshealth.co.za. The subject heading of the email must include the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for.
- A Detailed CV

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