

## VACANCY

<b>Job title:</b>	Case Navigator X 2
<b>Type:</b>	Permanent <input type="checkbox"/> Fixed Term <input checked="" type="checkbox"/> Temporary <input type="checkbox"/>
<b>Main purpose of the job:</b>	To work with the facility counsellors, linkage officers and the rest of the project team to provide personalized linkage to care for Paediatric clients with a focus on ensuring initial retention in care.
<b>Location:</b>	Tshwane
<b>Closing date:</b>	06 June 2023
<b>Submit detailed CV to:</b>	<a href="mailto:Vacancy5@wrhi.ac.za">Vacancy5@wrhi.ac.za</a>
<b>Advert reference number:</b>	<b>UM 24-2023</b>
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

### Key performance areas

Liaise with community and clinic staff to ensure all newly diagnosed HIV and TB Paediatric patients are linked to care.

Make contact with clients who are newly diagnosed with HIV and TB to ensure direct linkage to clinicians.

Provide information to clients and ensure clients have a good understanding of the HIV care pathway.

Assist paediatric patients and their care caregivers with making appointments for first and subsequent follow up visit.

Follow up to ensure clients attend their scheduled appointments.

Assess each client's needs and offer support or link them to specialised support as relevant.

Support clients by answering any queries relating to their diagnosis and the next steps in care.

Assist clients with making appointments for first or follow up visits.

Follow up to ensure clients attend their scheduled appointments

Always maintain patient confidentiality.

Provide adherence counselling to clients and their care givers.

Provide health talks on HIV; TB, Infant feeding, PMTCT and Sexual Reproductive Health topics and support patients to access B-Wise and other relevant Health sites.

Participate in health promotion campaigns, including holiday programmes and youth events. These will occasionally occur on the weekend.

Distribute condoms and IEC material within the facility and community.

Recruit clients for HIV counselling, TB screening and testing in the community and at the facility.

Motivate individuals and groups to bring their partners and children for HIV testing and TB screening.

Take ownership and accountability for tasks and demonstrate effective self-management.

Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.

Maintain a positive attitude and respond openly to feedback.

Take ownership for driving own career development by participating in ongoing training and development activities.

### **Required minimum education and training**

Grade 12, HIV Counselling and Proficiency in Microsoft office

### **Required minimum work experience**

Experience as a volunteer working in community related structures and projects for minimum of 6 months.

### **Desirable additional education, work experience and personal abilities**

Good communication skills and must be able to speak more than one African language.

Experience with NGO-related projects.

Basic computer literacy and can work independently and as part of a team.

Be adaptable, approachable, empathetic, and willing to take initiative.

Experience working with people living with HIV. Experience in health-related services.

Should you be interested in applying for this vacancy, please send an email to [vacancy5@wrhi.ac.za](mailto:vacancy5@wrhi.ac.za). The subject heading of the email must read **UM 24-2023** and the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV