

YES PROGRAMME VACANCIES for Unemployed Youth between 18 to 35 years.

Job title:	Various as per below
Type:	12 month Fixed Term Agreement
Location:	Johannesburg and surrounding areas and 1 in Durban
Closing date:	14 December 2023
Submit detailed CV to:	vacancies@thirdstream.co.za
Advert reference number:	YES001 – Junior Support Technician YES002 – Procurement Administrator YES003 - Administrator
<p>In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.</p>	

11 x Junior Support Technicians - Ref: YES001 (Johannesburg and surrounding areas)

The purpose of the work experience and training is:

- To develop skills and knowledge in relation to the Information Technology practices, policies and procedures of THIRD STREAM;
- To develop skills in relation to project management support;
- In terms of skills, the training will include but be limited to the following:
Helpdesk support and administration and cable networking.

Expectations

- The YES Programme Employee is expected to be able to multi-task between and within projects assigned and travel between sites.

Qualification and Work Experience

- Relevant IT Qualification with at least 6 months of experience in a desktop support environment.

1 x Procurement Administrator – Ref: YES 002 (Parktown, Johannesburg)

The purpose of the work experience and training is:

- To develop skills and knowledge in relation to the **Procurement Administration** practices, policies and procedures of THIRD STREAM;
- To develop skills in relation to project management support;
- In terms of skills, the training will include but be limited to the following:
Procurement administration

Expectations

- The YES Programme Employee is expected to be able to multi-task between and within projects assigned.

Qualification and Work Experience

- Relevant qualification in Procurement, Purchasing or Supply Chain with at least 6 months of experience.

1 x Administrator – Ref: YES003 (South Beach, Durban)

The purpose of the work experience and training is:

- To develop skills and knowledge in relation to the **Administration** practices, policies and procedures of THIRD STREAM;
- To develop skills in relation to project management support;
- In terms of skills, the training will include but be limited to the following:
Administration Support to various departments

Expectations

- The YES Programme Employee is expected to be able to multi-task between and within projects assigned.

Qualification and Work Experience

- Relevant Degree or Diploma with at least 6 months of experience in an office environment.

Candidates selected to partake in the above programmes will be offered a 12 month contract and receive a monthly stipend. Only first time participants will be allowed to apply.

The subject heading of the email must read **YES001, YES002 or YES003 and the job title of position applying for.**