

VACANCY	
Job title:	Counsellor
Type:	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To practically screen potential participants for eligibility to be part of a smoking cessation study, data collection, capturing and navigation of enrolled participants through study processes on site.
Location:	PHRU – Chris Hani Baragwanath Hospital, Soweto
Closing date:	16 October 2023
Submit detailed CV to:	vacancies13@witshealth.co.za
Advert reference number:	CN – 012 Counsellor
In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.	

Key performance areas

Welcoming and orientating participants on study procedures.
To screen participants to ascertain eligibility /ensure they are eligible to participate in the study.
Capture screening data live on electronic Redcap database.
Navigate participants through the study processes.
Ensure availability of condoms, lubricants, and educational material.
Assist in planning and implementation of study objectives to ensure study target achievement.
Assist in compiling weekly enrolment reports where necessary.
Assist in preparing the site for monitoring visits.

Required minimum education and training

Grade 12 high school education.
Counselling experience.
2 years' experience as a counsellor.
Experience in key populations.
GCP training an advantage.
Experience in using Redcap database for live data capturing an advantage.
Speak, read and write basic English.
Willing to undertake basic computer training.

Desirable additional education, work experience and personal abilities

The ability to speak local languages.
Able to exercise discretion and independent decision making.
Ability to work within a team.
Empathy and understanding for people living with HIV/AIDS and TB, key populations, and particularly and ex-smoker.

Should you be interested in applying for this vacancy, please send an email to vacancies13@witshealth.co.za. The subject heading of the email must read **CN – 012 Counsellor** and include the job title of position applying for. Please include the following documentation:

- A cover letter (maximum one page) that clearly states which vacancy you are applying for
- A detailed CV